



FOR IMMEDIATE RELEASE: (Tuesday, March 24, 2020)

[Dallas County Clerk's Office Closure and Continued Service – COVID-19]

[Dallas, TX] – *In response to the COVID-19 crisis and the Stay Home Stay Safe Order, The Dallas County Clerk's Office will be closing all of its offices to the public.*

Our operations will be limited to essential services only.

All transactions will be done either by electronic filing, mail, document drop off.

Vital Records: We will not accept or process applications from individuals seeking copies of birth, death or issue marriage license at this time. We will only provide essential services to funeral homes.

Recording Division: Will process deed records from title companies only. We encourage all title companies to submit them electronically but we will accept them by drop off in a sealed envelope. We will not accept applications for Assumed Name for Business (DBA) or personal documents from individual until the Stay Home Stay safe Order has been lifted.

Civil Courts: The division is restricting face-to-face services to Temporary Restraining Order (TROs) filings, bond payments and process server citation pick-ups. The Clerk's Office will continue to process all electronic filings submitted by the legal community.

Self-represented Litigants (representing yourself without an attorney) filings until who are not filing TROs or paying a bond, may submit their filings through the mail at County Clerk – Civil Division; George Allen Sr. Courts Building; 600 Commerce, Suite 101; Dallas, Texas 75202 or electronically by visiting and following the instructions located at [www. Efiletexas.gov](http://www.Efiletexas.gov). For additional, information and resources, please visit <https://www.dallascounty.org/government/county-clerk/civil.php>.

Probate Courts: All filings or requests normally done in person can be filed or requested through <https://efile.txcourts.gov> by registering online. This website is accessible by non-attorney and attorney personnel through the Optional Services menu. Any documents requested through e-File or by mail will be either e-served or mailed via US Postal Service, to you at the addresses you provide.

For example; Copies, Copies Certified, Copies Exemplified, Letters

In the event you should have a question or need assistance please contact the Dallas County Clerk Probate Division at (214) 653-4453.

County Clerk Administration will be closed.

Criminal Misdemeanor Courts: Will only accept filing online. For attorneys seeking Personal Precognitive Bonds (PR Bonds) are required to drop them off at the court clerk's offices and notify staff at 214-653-5740 that the bond needs to be processed. It will be done while the attorney is waiting.

Contact Information:

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